



St. Joseph's School Abu Dhabi, UAE

VALUES AND ETHICS POLICY

(Adapted from ADEK policy on Values and Ethics)

Introduction

The fundamental values of education aim to safeguard the rights of individuals and promote positive, respectful, and inclusive learning environments in schools. They, along with the cultural values and ethics of the UAE, are a foundation for St. Joseph's school activities and decision-making. This policy defines the values by which school must be guided and sets out the requirements for school in ensuring that these values are applied, and that school leaders adopt the highest ethical standards in all aspects of their work.

Purpose

- Define ADEK's core values of education.
- Set out ADEK's requirement that schools abide by these core values in all their activities, and that they promote the core values within their school communities.
- Ensure that school is guided by respect for UAE national identity and cultural values in their educational practices.
- Ensure that school leaders and staff adopt and apply the highest ethical standards and demonstrate integrity at all levels, and in all aspects of their professional roles.
- Promote awareness, compassion, cultural diversity, trust, mutual respect, and tolerance within all school communities, in line with the spirit of the National Program for Tolerance.

Policy

1. Values and Value Frameworks

1.1 Core Values: St. Joseph School shall abide by core values of education in all their activities and shall actively promote these values within their school communities.

1. School shall honor and adhere to the core values in all decision-making, planning, development, teaching, policymaking, and administration, and thereby fostering inclusive school communities and safeguarding the rights of all individuals.
2. School shall promote the importance of the core values to all members of the school community by:
 - a. Actively raising awareness of and generating engagement about the core values through events (e.g., values days) and communications (e.g., posters, newsletters).
 - b. Imparting the different aspects of the core values (e.g., traditions, heritage, citizenship, conservation, volunteering) through the school curriculum.
 - c. Working within a monitoring and follow-up framework to ensure that individuals are held to account if they fail to abide by the core values.

2. UAE National Identity and Cultural Values

2.1 Celebrating and Honoring UAE National Identity and Cultural Values: In order to promote the UAE national identity and cultural values, school shall ensure the following at a minimum:

1. Whole-School Integration: St. Joseph's School shall continuously promote, celebrate, and integrate UAE national identity and cultural values in all aspects of school life (e.g., curriculum, community awareness, visitor experience), in line with the [ADEK Cultural Consideration Policy](#).
2. Public Holidays and National Celebrations: St. Joseph's School shall observe official UAE public holidays and national celebrations in line with ADEK's circulars. Schools shall not schedule a working school day on public holidays without prior approval from ADEK, in line with the [ADEK School Calendar and Public Holidays Policy](#).
3. Flags and Portraits: St. Joseph's School shall fly the UAE flag and ensure that the only flag raised in schools is that of the UAE and display official portraits in compliance with the requirements of the Positions of Their Highness Pictures and Placements and Uses of Flags Manual, in line with the [ADEK Buildings and Facilities Policy](#).

4. Assembly and Anthem: St. Joseph's School shall organize an assembly each morning (whether as a whole school or by class) in which all students are required to attend and sing the UAE national anthem, the proper conduct of which shall be ensured by the Principal.
 - a. St. Joseph's School shall convey to staff, students, and visitors the importance of showing respect for the national anthem and the appropriate conduct to practice while it is being sung.
5. School National Identity Committee: St. Joseph's School shall form a parent committee (e.g., whether a part of the governing board, a parent council or as a separate committee) composed of a minimum of 3 UAE National parents or parents of UAE National children dedicated to promoting UAE national identity and culture values in school.
6. Initiatives: St. Joseph's School shall partake in all government-endorsed initiatives relating to the promotion of UAE national identity and cultural values, in line with the [ADEK Cultural Consideration Policy](#).

2.2 Adhering to UAE Laws: St. Joseph's School shall ensure that members of the school community understand, respect, and adhere to the requirements identified in this policy, and all other legislation in the UAE.

3. Ethical Leadership

3.1 Ethical Leadership: St. Joseph's School shall demonstrate a clear commitment to ethical leadership by ensuring that school leaders:

1. Adhere to the principles of ethical leadership in all their decision-making processes, actions, and behavior and the *Code of Conduct for Education Professionals in General Education* in all school activities and procedures.
2. Encourage the participation of the wider school community in the process of discussing ideas and making decisions, in line with the approved curriculum.
3. Ensure that there is no conflict of interest between their personal, financial, social, or other interests that affect their professional duty to deliver high- quality education in line with this policy.
4. Ensure the provision of training to staff on ethical behavior.

3.2 Appointment of Staff: School leaders shall ensure that they follow the core values while appointing staff to the school, as per this policy.

1. School leaders shall ensure that the recruitment, selection, appointment, and promotion of staff are conducted fairly, transparently, and objectively, and where the influence of bias or personal preference is minimized.

3.3 Ethical Behavior: Every member of the school community shall uphold the highest standards of ethical behavior. St. Joseph's School shall establish systems and procedures to prevent, identify, and address unethical behavior.

1. Unethical behavior includes any behavior or action that is in direct breach of the core values, the *Code of Conduct for Education Professionals in General Education*, (MoE, 2022), the [ADEK Professional Code of Ethics](#), and the [ADEK Cultural Consideration Policy](#). This includes but is not limited to, oppression, discrimination, racism, prejudice, favoritism, dishonesty, bullying, and any type of harassment.

2. St. Joseph's School shall ensure that all school community members demonstrate and uphold the highest integrity and honesty in all academic work without plagiarism, collusion, cheating, tampering, fabrication, or receiving assistance from any other person or any source material not appropriately authorized, and in alignment with the Federal Decree Law No. (33) of 2023 Concerning Cheating and Breach of Examination Systems.

3. School shall establish mechanisms and procedures to identify and deal with instances of unethical behavior.

4. School shall act in line with the procedures established by the school if a staff member is found to have behaved unethically.

5. Any report of potential violations will be investigated and will lead to a determination of non-compliance if malicious intent is established, in line with the sanctions for non-compliance outlined in the [ADEK Cultural Consideration Policy](#).

6. School shall integrate the ethical self-evaluation process with the performance evaluation of leaders and staff.

3.4 Whistleblowing: The Federal Decree Law No. (31) of 2021 Promulgating the Crimes and Penalties places an obligation on individuals to report crimes. In line with this, schools shall establish a Whistleblowing Policy to ensure that there is a safe channel and a reporting mechanism for relevant individuals of the school community to disclose any observed illegal or unethical practices, and to provide a means for redressing such practices.

1. Schools shall have a mechanism in place for anonymous reporting to protect the identity of the individual of the school community who reports or is the subject of a whistleblowing concern.
2. If the identity of an individual in the school community who reports or is the subject of a whistleblowing concern is known, then the school shall ensure confidentiality and protect individuals against any disciplinary action, stigmatization, or discrimination.

3.5 Positive Education Environment: School shall foster a positive school environment that adheres to the core values, via the following actions and initiatives:

1. The promotion of creativity, positivity, and teamwork, including through the involvement of parents and the local community wherever possible and appropriate, in line with the [ADEK Parent Engagement Policy](#).
2. A staff-wide commitment to the core values demonstrated by actions and behaviors that are fair and respectful, and that promote trust and equality.
3. Establishment of a clear expectation that staff and students embrace diversity, encourage inclusive education, and respect UAE national identity and cultural values.
4. The provision of the school's policies and documents in both English and Arabic, to facilitate engagement with the parent community.

4. Compliance

4.1 This policy shall be effective as of the start of the Academic Year 2024/25 (Fall term). School is expected to be fully compliant with this policy by the start of the Academic Year 2025/26 (Fall term).

4.2 Failure to comply with this policy shall be subject to legal accountability and the penalties stipulated in accordance with ADEK's regulations, policies, and requirements, notwithstanding any other penalties imposed by Federal Decree Law No. (31) of 2021 Promulgating the Crimes and Penalties Law or any fines or penalties for academic dishonesty before, during, or after examinations imposed by Federal Decree Law No. (33) of 2023 Concerning Cheating and Breach of Examination Systems or any other relevant law. ADEK reserves the right to intervene if a school is found to be in violation of its obligations.

Prestina Rocha
Principal
St. Joseph's School



Date: 31 March 2024

Next review Date: 30 March 2025