



Promotion and Retention Policy

In order to implement the new Policy of Education, the Central Board of Secondary Education, New Delhi, has drawn up a concrete programme of action to evaluate and assess the student's performance. The highlights are as follows:

- Attendance during the examination is compulsory.
- Students who remain absent for an examination without valid reason shall be deemed to have failed the examination.
- CCE(Continuous and Comprehensive Evaluation) will be the scheme of Evaluation as per the CBSE guidelines.
- *Arabic is compulsory up to standard XII*
- 4 Formative Assessments and 2 Summative Assessment shall be held in an academic year.

For class VI – X

Compulsory Subjects	Minimum Pass Marks
Arabic	50%
Islamic Studies	50%
UAE Social Studies	50%
XI and XII Arabic	60%

Grade 1 to Grade 9

All students at Saint Joseph's Catholic High School remain with their chronological year group up to Grade 9 and are promoted automatically at the end of each academic year.

If the performance of any student at the end of year exams in March is a cause for concern arrangements are made to ensure that appropriate information concerning that student is passed on to those teachers who are subsequently involved with that student in the following academic year.

Arrangements are then put in place to ensure that differentiated instruction and support enable that student to achieve in line with their starting point at the beginning of the academic year.

Grades 10

Any student who does not achieve a passing grade (A-D) in the end of year exams is required to take a re-sit in both subjects. A passing grade in each of the re-sits must be achieved for promotion to take place.

Grades 11 & 12

All students should attain 35 % for each main subject. Students who fail in one subject will have to clear it in grade 11 and the students who fail in two or more subjects will be detained.

Grade 12 Arabic Unification Assessment

Grade 12 students must achieve a passing grade in the externally assessed Unification Assessment for Arabic. Failure to achieve a passing grade will result in the examination being re-taken after the student has left the school.

Examination Grading System

<u>EXAMINATION PATTERN</u>	
<u>GRADE I-XII</u>	
GRADE I-X	GRADE XI - XII
CCE POLICY	ACADEMIC YEAR
SEMESTER 1	PRE EXAM
Formative 1	1 Semester
Formative 2	PRE BOARD 1
Summative Assessment 1	PRE BOARD 2
SEMESTER 2	BOARD (GULF- CBSE)
Formative 3	
Formative 4	
Summative Assessment 2	

<u>GRADING SCALE</u>		
<u>GRADE</u>	<u>MARKS RANGE</u>	<u>GRADE POINT</u>
A1	91 – 100	10.0
A2	81-90	9.0
B1	71-80	8.0
B2	61-70	7.0
C1	51-60	6.0
C2	41-50	5.0
D	33-40	4.0
E1	21-32	3.0
E2	00-20	2.0

Promotion to the next class will be based on the aggregate grades / marks of all the three Examinations. The Examination answer papers will be shown the Parents / Guardians on the open House day at the Pre- Semester and First Semester Examinations. All students are required to put in a minimum of 75% attendance each academic year.

The school reserves the right to dismiss those whose progress in studies is steadily unsatisfactory or whose parent show little interest in the progress of their children or whose conduct is harmful to others. Any act of indiscipline or any objectionable activity in the school property is always sufficient reason for immediate dismissal. Students or parents should not present to the teachers expect with explicit permission from the principal.

Private tutors may not be engaged without consulting the principal or without her written consent. No tuition may be taken from the teacher who teaches the student's class. If tuition is absolutely necessary it should be arranged at least four months before the final examination.

3. The results of examination will be communicated to parents by means of progress reports. Parents are requested to sign and return the progress reports to the school within three days of issue. Students are liable to be punished in case of undue delay in returning the progress reports.
4. Special arrangements for examination **cannot** be made for pupils who, for any reason, are absent for any examinations.
5. A student who uses unfair means during examinations. Will be given Zero in that subject. Repetition of the same will result in dismissal.
6. A student who fails twice consecutively in the same class will be asked to leave the school.
7. Utmost care is taken to avoid discrepancy in calculation and evaluation. The results, once declared, cannot be questioned / re-considered.

Sr. Carmen
Principal